

April 20, 2005

## MINUTES OF THE PUBLIC UTILITIES COMMISSION

**Date and Time:** Wednesday, April 20, 2005 4:00 p.m.

**Location:** PUC Building Boardroom, 765 Queen Street East

**Members Present:** Chair Mark Howson  
Pat Mick

**Regrets:** Maureen Sullivan

**Staff:** Brian Curran, President & CEO  
Brenda Nesom, Executive Secretary  
Allan Frederick, Vice President Customer Service & Billing  
Terry Greco, Vice President Financial Services  
Dominic Parrella, Vice President Operations & Engineering

**Guests:** Craig Perdue, Q104

### 1.0 Call to Order

The meeting was called to order by Chair M. Howson at 4:10 p.m.

### 2.0 Conflict of Interest

No one declared a conflict of interest.

### 3.0 Minutes

It was moved by P. Mick and seconded by M. Howson:

“That the minutes of the Commission meeting dated December 15, 2004 be accepted as presented.”

Carried

### 4.0 Business Arising from the Minutes

There was no business arising from the minutes.

### 5.0 Approval Items

#### 5.1 2004 Audited Financial Statements

At its meeting of March 29, 2005 the Finance and Audit Committee of PUC Inc. reviewed the financial statements of The Public Utilities Commission for 2004. The appointed auditors KPMG were in attendance at the meeting to review the audited statements and present an Audit Finding Report to the Committee.

It was recommended that the Commission approve the audited financial statements at their next meeting.

It was moved by P. Mick and seconded by M. Howson:

Carried

“That the Commission approve the 2004 Audited Financial Statements of the City of Sault Ste. Marie Public Utilities Commission as recommended by the Finance and Audit Committee.”

Carried

## 5.2 Appointment of Auditors 2005

It was moved by M. Howson and seconded by P. Mick:

“That the Commission approve the appointment of the firm of KPMG as auditors of the Public Utilities Commission.”

Carried

## 5.3 2004 Draft Annual Report

A draft annual report was presented to the Commission for review. It was noted that the report was similar to that of previous years, and that the water system was in compliance with regulatory requirements of water is very good. Also noted was the need to increase rates in order to maintain Commission infrastructure, government regulations and create reserve funds to meet these objectives.

It was moved by M. Howson and seconded by P. Mick:

“That the Commission approve the Draft 2004 Annual Report for The Public Utilities Commission for presentation to the City.”

Carried

## 5.4 2004 Summary Report Sault Ste. Marie Water Supply

Ontario Regulation 170/03 requires an annual summary report be provided to the Commission which outlines requirements of the Safe Drinking Water Act, 2002. This report is also to be made available to the public upon request.

It was noted that there were no exceedences of water quality to report.

It was moved by M. Howson and seconded by P. Mick:

“That the Commission acknowledge receipt of the Annual Summary Report for the Sault Ste. Marie water supply, as required by Ontario Regulation 170/03 made under the Safe Drinking Act, 2002.”

Carried

## 6.0 **Information Items**

### March Financial Statements

The March 2005 Financial Statements were accepted as information

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**7.0 New Business**

There were no new items to report.

**Adjournment**

It was moved by M. Howson and seconded by P. Mick:

“That the meeting be adjourned.”

Carried

The next meeting will be at the call of the Chair. The meeting adjourned at 4:30 p.m.

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Chair

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Secretary